CompWeb Scoring Administrator's Manual

Rough Draft

Spring 2009

2.2

The current AVA and USEF rules take precedence over the contents of this document. Any conflict between the contents of this document and the rules shall be resolved in favor of the current rules.

Introduction

CompWeb Scoring is an Internet based system for calculating and displaying the results of an AVA competition. This program has been designed to work with the CompWeb online registration system and will not work independently.

CompWeb scoring has the following design goals:
1. To use the existing data from the online registration so that no additional vaulter information is required.
2. To use a web browser for entering and displaying the scores, no special software is required on the data entry or review systems.
3. To use an interface that closely resembles the judge's score sheet, therefore reducing entry errors; data entry is by authorized users only.
4. To display the calculated results on a website available for review to anyone with authorized access; results from this website are able to be printed. Results are available as soon as verified.
5. To only store the judges' scores; results are calculated as requested and not stored.
6. To perform calculations that conform to the AVA rules and match those used by earlier scoring programs.
7. To ensure proper use of this program, the administration of this system is password controlled; the administrator of the system will be referred to as the scoring manager.

Getting Started

Accessing the Scoring Reports uses a computer with a web browser, from anywhere connected to the Internet. Use the URL "http://vaulting.swcp.com. Select the "CompWeb Scoring, Competition Selection" link a ways down the page. The CompWeb Scoring Competition Selection page will open. This page can also be accessed directly with the URL "http://vaulting.swcp.com/SCORING".

On the Scoring Competition Selection Page select the Competition desired. All competitions currently available are listed so the correct event must be selected.

Viewing Scoring Reports

To view the scoring report select a Club from the club select menu and type in that Club's password in the password box. This is the same password used by the club to register vaulters for the competition.

Select Your Club to view the Scoring reports
Use the same club password as used for club registration

A Vaulting Connection
Acorn Vaulters
Agape Vaulters
Albuquerque Vaulters
Balance Vaulters
Better Late Than Never Vaulters
Blue Sky Vaulters
Blue Star Vaulters
Bosque Belgians

Password: [   ] Login

Back to Competition Selection Page

Scorer's Login Page   Judge & Officer Login Page

The Class Report Selection Page will open. From the "Select Reports for Class & Round" select menu choose the report for the class, round and judge you want to open. This will open another page with links to select the various reports available for that class, round and judge. Only the one judge report will be different for the different judges. The reports will only display results for the vaulters that have all the necessary scores to calculate the results entered and verified. That is if only the Round I Compulsories scores are entered for a vaulter the Round I score will not show, It is on a per vaulter basis so when the scores for the first vaulter are verified she will show in the reports.

The "Output Report as Excel Spreadsheet" checkbox is should only be used to format the reports when information needs to be cut and pasted into another program. The data is not formatted as nicely for display or printing as the normal display.

The "Output Reports in this same window" checkbox will have the reports open in the same browser window, instead of in a new window or tab. This is a user preference setting.

Class Report Selection Page

☐ Output Report as Excel Spreadsheet

☐ Output Reports in this same window

Select Reports for Class & Round

| 01A the A Team Compulsories ---- Adrienne Stang (FEI O) |
| 01A the A Team Compulsories ---- Suzanne Detol (FEI O) |
| 01B the A Team Freestyle ---- Adrienne Stang (FEI O) |
| 01B the A Team Freestyle ---- Suzanne Detol (FEI O) |
| 02A B Team Compulsories ---- Adrienne Stang (FEI O) |
| 02B B Team Freestyle ---- Adrienne Stang (FEI O) |
| 03A C Team Compulsories ---- Adrienne Stang (FEI O) |
| 03B C Team Freestyle ---- Adrienne Stang (FEI O) |
| 04A Preliminary Canter Team Compulsories ---- Kitchy Burnette (AVA r) |
| 06A Trot Team Compulsories ---- Kitchy Burnette (AVA r) |
| 06B Trot Team Freestyle ---- Adrienne Stang (FEI O) |
| 07A Preliminary Trot Team Compulsories ---- Kitchy Burnette (AVA r) |
| 07B Preliminary Trot Team Freestyle ---- Kitchy Burnette (AVA r) |
| 09B Team at Walk Freestyle ---- Suzanne Detol (FEI O) |
| 11A Open 2-Phase Team Compulsories ---- Kitchy Burnette (AVA r) |

SELECT REPORTS

Select the link to the desired report. The "Select another class to view reports" link will take go back to the Report Selection Page.

Reports Avaliable for Class 31 A Gold Individual Compulsories RI

| All entered scores for this Class, Round, and Judge | Combined Scores for 2 or 3 Judges |
| Combined Scores for Selected Round | RI and RII Overall Scores |

Select another class to view reports

Entering Scores and Managing the Scoring Program

The CompWeb system manager must create a username and password for the Scoring Manager for the CompWeb online scoring site. This username and password will be emailed to the Fest Manager when the site is first created. The Scoring Manager and the Fest Manager may be the same individual. If not the Fest Manager needs to give this information to the Scoring Manager.

Login

The Scoring Manager logs into the site from the Login Page:

Scorer Login Page

UserName: tom

Password: ********   Login

This will open the "Scoring Program Select Page" if the user is a member of the group Scorer. If the user is a member of group Admin it will open the "Scoring Administration page".

Entering Scores

The "Scoring Program Select Page" is where the Scorer selects which class and round to enter scores. To enter scores select a class and round from the "Select Class & Round to Score" select menu abd a judge from the "Select Judge" select menu, Clicking on the "SELECT What to Score" button will open a score sheet for the selected class and round,

Scoring Program Select Page

Select Class & Round to Score

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01A the A Team Compulsories
01B the A Team Freestyle
02A B Team Compulsories
02B B Team Freestyle
03A C Team Compulsories
03B C Team Freestyle
04A Preliminary Canter Team Compulsories
04B Preliminary Canter Team Freestyle
06A Trot Team Compulsories
06B Trot Team Freestyle
07A Preliminary Trot Team Compulsories
07B Preliminary Trot Team Freestyle
09B Team at Walk Freestyle
11A Open 2-Phase Team Compulsories
11B Open 2-Phase Team Freestyle
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Select Judge

SELECT What to Score

The screen shot below is a typical score sheet. The score sheet shown has had the scores entered and verified. On a score sheet that has not had the scores entered, once a vaulter is selected the all the information except the scores filled in automatically. The scores will be blank. The word verified after the vaulter's names in the vaulter selection box will not show until scores have been enter and the verified button clicked.

The Scorer needs to check that the information on the judge's paper score sheet matches that on the display. If the horse or longeur have been changed, the Scorer must select the correct horse and longeur from the select menus.

The scores are copied from the judge's score sheet into the boxes on the right side of the displayed score sheet. The first box is selected with the mouse and the tab key used to move down the list as the scores are entered. When all the scores are entered the "Submit New Scores" button will copy the scores to the database and calculate the results for display. The score sheet then should be given to another person that looks at the same display on a different computer, and checks that all the information matches what is on the judge's score sheet. Once it matches the verified button is click and the scores can be seen in the reports.

Below the score sheet there is some information on what scores have been entered for this class for which judges. There are also links to open the reports for this class, round, and judge.

Scoring Administration

The scoring administration page allows access to all the administration features of this program

View Reports

Do scoring

Add or Delete Judges
Add or remove Scoring Users
Set files to use with Class and Round

Modify Table Holding Scores	
Enter the Class Number and Round tomodify	
Class Number	Round Letter
	Modify Scores

Remove all scores entered for this competition

USEF Horse of Year Report (HTML)   (EXCEL)
Display ScoreSheets

Copy files to use with Class and Round *this program should only be used if the table is empty!!*

Open Registration Administration Page

Scoring Manager's Tasks

View Reports

This takes you to the same "Class Report Selection Page" that logging in with a club name and password. When logged is as an administrator or scorer there will be navigation links at the to of the page. See the section above for how to select a report.

Do Scoring

The do scoring page allows the scoring manager to enter, check, or correct scores. This is the same as the capability of a member of Admin Group Scorer. See the section above on entering scores.

Add or Delete Judges

The add or delete judges page allows the scoring manager to input the name(s) of the judge(s) for the competition. The name of each judge that will be judging at this competition must be entered. These are the names that will appear in the "Select Judge" select menu on the Scoring Select Page.

Add Judges to list for Scoring

	Judge's Name	
	SUE DETOL	Remove
	JEFF MOORE	Remove
	ADRIENNE STANG	Remove
	CRAIG COBURN	Remove
	TONI AMOROSO	Remove
enter Judge's Name		Add

Type in the judge's name and select Add. To remove a judge, select the Remove link next to the judge's name. The remove link will remove a judge from the list.

Add or Delete Users

The add or delete users page brings up a form to add or delete users for the scoring program.

Type in the User name and select either Scorer or Admin from the User Group pull-down menu. For users that will only be entering scores use an Admin Group of Scorer. For users that need administrative privileges use an Admin Group of Admin. A user belonging to Admin Group of Admin can access this page and perform all the function listed . Members of the Admin Group Scorer can only access the Scoring Select Page and enter, correct, or verify scores. They can all access the Report Selection Page and Reports.

Add Scoring Users

User Name	Password	Admin Group		
Carol Beutler	757065	Admin	Edit	Remove
tom	918950	Admin	Edit	Remove
Eric Weber	642065	Scorer	Edit	Remove
enter User Information				
	104926	Scorer ▾	Add	

Set files to use with Class and Round   aka Big Ugly Table or BUT

The set files to use to use with class and round page allows the manager to identify which scoresheet and scoring reports should be used for each class offered at the competition. **Having this table correct is critical to successful use of the scoring program**.

ScoreSheet and Report files for Class and Round

Class & Round	Score Sheet File	Report file 1 Judge	Report file 2-3 Judges	Report file Round	Report file Overall	Separate placing for Men and Women		
D1A A Team Compulsories	SS_Team_Hrs_Comp_	Rpl_Team_Hrs_Comp_1Jdg	Rpl_Team_Hrs_Comp_2Jdg	Rpl_Team_Hrs_Round_2Jdg		Yes	Remove	Edit
D1B A Team Frees tyle	SS_Team_Hrs_Free_	Rpl_Team_Hrs_Free_1Jdg	Rpl_Team_Hrs_Free_2Jdg	Rpl_Team_Hrs_Round_2Jdg		Yes	Remove	Edit
D2A B Team Compulsories	SS_Team_Hrs_Comp_	Rpl_Team_Hrs_Comp_1Jdg	Rpl_Team_Hrs_Comp_2Jdg			Yes	Remove	Edit
D6A Trot Team Compulsories	SS_Team_Brl_Comp_NoMnl	Rpl_Team_Brl_Comp_NoMnl_1Jdg		Rpl_Team_Brl_Round_NoMnl_1Jdg		Yes	Remove	Edit
D6B Trot Team Frees tyle	SS_Team_Brl_Free_	Rpl_Team_Brl_Free_1Jdg		Rpl_Team_Brl_Round_1Jdg		Yes	Remove	Edit
31A Gold Individual Compulsories RI	SS_Indu_Hrs_Comp_	Rpl_Indu_Hrs_Comp_1Jdg	Rpl_Indu_Hrs_Comp_2Jdg			No	Remove	Edit
31B Gold Individual Frees tyle RI	SS_Indu_Hrs_Free_GoStlBr	Rpl_Indu_Hrs_Free_GoStlBr_1Jdg	Rpl_Indu_Hrs_Free_GoStlBr_2Jdg	Rpl_Team_2ph_Round_2Jdg	Rpl_Indu_Hrs_Ovrall_GoStlBr_2Jdg	Yes	Remove	Edit
31C Gold Individual Technical Test RII	SS_Indu_Brl_Tec_	Rpl_Indu_Brl_Tec_1Jdg				Yes	Remove	Edit
32A Silver Individual Compulsories RI	SS_Indu_Hrs_Comp_	Rpl_Indu_Hrs_Comp_1Jdg	Rpl_Indu_Hrs_Comp_2Jdg	Rpl_Indu_Hrs_Round_2Jdg	Rpl_Indu_Hrs_Ovrall_GoStlBr_2Jdg	Yes	Remove	Edit
D6A Trot Barrel Comp Compulsories	SS_Indu_Brl_Comp_	Rpl_Indu_Brl_Comp_1Jdg		Rpl_Indu_Brl_Round_1Jdg		Yes	Remove	Edit
D6B Nou Trot Barrel Free Frees tyle	SS_Indu_Brl_Free_	Rpl_Indu_Brl_Free_1Jdg		Rpl_Indu_Brl_Round_1Jdg		No	Remove	Edit
Class & Round	Score Sheet File	Report file 1 Judge	Report file 2-3 Judges	Report file Round	Report file Overall	Separate placing for Men and Women		
Select Class & Round and select Report files.								
D2B B Team Frees tyle ▾	▾	▾	▾	▾	▾	Yes ▾	Add	

Done

To add a class and round to the table, select the class and round from the pull-down menu in the first cell of the last row of the table. Once a class/round has been entered in the table it will no longer be in the pull-down menu. Next, select the appropriate scoresheet and reports. The files that appear in the pull-downs are usually ones that are appropriate for that column. Also select all appropriate report for the class/round.

The type of report is shown in the top row. If you want combined placing for men and women set 'No' in the "Separate placing for Men and Women" column. This column has no effect on team or double classes. When all the appropriate selections have been made, select the Add button.

To edit class/round, select the edit link. This will open a form to edit the scoresheets and reports for that class and round.

Edit ScoreSheet and Report files for Class and Round

			Select Files to use with this Class and Round			
Class & Round	ScoreSheet File	Report file 1 judge	Report file 2 judges	Report file Round	Report file Overall	Separate placing for Men and Women
32A Silver Individual Compulsories RI	SS_Indv_Hrs_Comp_ ▾	Rpt_Indv_Hrs_Comp_1Jdg ▾	Rpt_Indv_Hrs_Comp_2Jdg ▾	Rpt_Indv_Hrs_Round_2Jdg ▾	Rpt_Indv_Hrs_Ovrall_GoSlBr_2Jdg ▾	Yes ▾	Modify

return

The scoresheets and reports can be changed using the pull-down menus. When the scoresheets and reports are correct select Modify.

There is a standard naming scheme for the scoresheets and the reports. The scoresheets all start with SS_ and the reports start with Rpt_. The next column is type of event: individual, team, or double (pairs and pas de duex use these same files). The third column defines if it is a horse, barrel or 2-phase event. The 4th column says what is included for a round: compulsories, freestyle, the combination of the two, or the combination of Round I and Round II scores for an overall placement. The next column, if used, provides additional scoring options like no mount score (NoMnt). For the reports, the final column lists how many judges' scores are combined in the report.

Examples:
SS_Team_Brl_Comp_NoMnt_1Jdg   Rpt_Team_Hrs_Free_3Jdg

Each class/round will need to have the correct scoresheet and report file assigned. The assigned file determines how the scores calculated. The Round and Overall reports combine scores from several round of the same class.

If a row in the table shows a Class Number and round but a blank name it means that there is not a class with the number and round in the Offered Class List for this competition.

If there is not an appropriate scoresheet or report for a class or round it may be necessary to score that class and round by hand.

Modify Table Holding Scores

The modify table holding scores form allows the removal scores from the class and round. This is to be used in the event that there has been an error entering the scores which can not be fixed on each score sheet. **When using this link you have no undo!**

Modify Table Holding Scores	
Enter the Class Number and Round tomodify	
Class Number [ ]	Round Letter [ ]
Modify Scores	

Enter the class number and round letter for the data to be removed. Select Modify Scores. This opens the form to remove the data.

Make Modification to Scores Table

Class	Vaulter	Horse	Longeur	Judge	Scr1	Scr2	Scr3	Scr4	Scr5	Scr6	Scr7	Scr8	Scr9	Scr10	ScrHorse	Team Name		
02B		Gryffindor	JULIE KEVILLE	JEFF MOORE	7.7	7.0	6.2								5.5	CREEKSIDE VAULTING CLUB	Edit	Remove
02B		Comet	JESSICA BALLENGER	JEFF MOORE	8.3	7.8	7.0								6.0	MT. EDEN SUPER SQUAD	Edit	Remove
02B		Colonel Mustard	MICHELLE SOLORZANO	JEFF MOORE	7.0	5.6	5.1								4.5	NU BALANCE VAULTERS	Edit	Remove
02B		Cheval	JODIE HOWARD	JEFF MOORE	8.4	7.4	6.8								5.5	PACIFIC COAST VAULTERS	Edit	Remove
02B		Tank	KELLEY HOLLY	JEFF MOORE	8.1	6.8	6.4								5.2	TAMBOURINE VAULTERS	Edit	Remove
02B		Gryffindor	JULIE KEVILLE	CRAIG COBURN	8.5	7.0	6.8								7.5	CREEKSIDE VAULTING CLUB	Edit	Remove
02B		Comet	JESSICA BALLENGER	CRAIG COBURN	8.7	7.5	7.7								6.8	MT. EDEN SUPER SQUAD	Edit	Remove
02B		Colonel Mustard	MICHELLE SOLORZANO	CRAIG COBURN	7.5	5.7	5.0								4.7	NU BALANCE VAULTERS	Edit	Remove
02B		Cheval	JODIE HOWARD	CRAIG COBURN	8.4	7.3	7.0								6.7	PACIFIC COAST VAULTERS	Edit	Remove
02B		Tank	KELLEY HOLLY	CRAIG COBURN	9.2	7.0	6.0								4.8	TAMBOURINE VAULTERS	Edit	Remove

Select the Remove link to delete the entered scores. The Edit link has not been implemented. Score reentry must be done from the score sheet.

Remove all scores entered for this competition

Prior to scoring a competition, it is advisable to test the scoring system. Upon completion of testing, the remove all scores entered for this competition will delete all the scores. **There is no UNDO for this link so it shouldn't be used once real scores have been entered.**
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USEF Horse of Year Report

This is a special purpose report used to display all the horse scores from USEF recognized events at the competition. It is used by a committee to help determine the USEF "Horse of Year" award.

Display ScoreSheets

This link opens a page with links that will display the scoresheets. This is useful when setting up the "Set files to use with Class and Round" table.

Copy files to use with Class and Round

This link opens a program that copies a Big Ugly Table from any other competition that is still in the CompWeb database. This program should only be used on an empty table, one that has had no rounds already entered. The resulting table can be edited to correctly match the competition. If a class number and round in the copied table do not match with an offered class, the entries may need to be edited. If the number of judges for a class and round is different that will also require editing.